BIKE ASSEMBLY CHECKLIST

LUBE
☐ Brake cables lubricated
☐ Derailleur cables lubricated
☐ Pedal threads lubricated and pedals tight
☐ Stem greased
☐ Seat post greased

SEAT
☐ Seat post inserted not higher than max. Safe height or min. insert mark. Seat post tight.
☐ Seat level and tight

HANDLE BARS
☐ Headset adjusted and top nut locked down
☐ Handlebar binder tight
☐ Stem inserted not higher than max. Safe height or min. insert mark. Stem bolt tight

WHEEL
☐ Dropouts and fork tips parallel
☐ Hubs adjusted
☐ Wheels true
☐ Wheels centered with quick releases adjusted and tight. Front lever parallel to fork and rear lever between left seat and chain stays, or axle nuts tight.

REFLECTORS
☐ Wheel reflectors installed
☐ Pedal reflectors installed
☐ Front and rear reflectors installed

BRAKES
☐ Brake lever bolts tight
☐ Cantilever or caliper brake mounting bolts tight
☐ Brake pads adjusted and tight
☐ Brake adjusting barrel screwed all the way in
☐ Brake cables fully pro-stressed
☐ Brake cables readjusted

CHAIN WHEEL
☐ Bottom bracket adjusted
☐ Chain wheel bolts tight
☐ Crank arm bolts tight

DERAILLEUR
☐ Derailleur hanger aligned
☐ Derailleur hanger bolt tight
☐ Shift levers tight
☐ Cable stops and guides tight
☐ Cable casing seated
☐ Rear derailleur adjusted
☐ Front Derailleur adjusted
☐ Cable ends capped or soldered

AIR PRESSURE
☐ Air in tires to recom-mended pressure
☐ Tires inspected for proper mounting to rim
☐ Valve caps on

ACCESSORIES
☐ Toe clips and straps installed and tightened
☐ Kickstand straight and tight
☐ Other accessories installed and tight

FINISH UP
☐ Easy gear selected
☐ Bike clean and free of excess grease and oil

WITH BIKE ON THE FLOOR
☐ Stem to steer tube force-checked for looseness
☐ Handlebars to stem force-checked for looseness
☐ Seat post and seat force-checked for looseness
☐ Freewheel cranked tight by pedal force

☐ TEST RIDE BIKE

X____________________________
Renter’s Signature
Date